

# Annual Accounts Report 2020

Ubumi Prisons Initiative

CVR.: 35298592



**UBUMI** PRISONS INITIATIVE

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## Information about the organization

**The NGO: Ubumi Prisons Initiative**

**Tel.: +45 29 35 01 36 - CVR 35298592**

**The board:**

**Chairperson: Jette Egelund**

**Deputy Chairperson: Mette Lund Sørensen**

**Treasurer: Ida Thyregod**

**Board member: Birgitte Poulsen**

**Board member: Mette Raffo**

**Management:**

**Founder and Director: Anne Egelund**

**Accountant:**

**Elley Revision Registreret Revisionsanpartsselskab, Ydingvej 1, 8752 Østbirk**

**Telefon 75 78 18 88 - CVR 10 93 86 94**

## Management's report

The annual accounts for 2020 have been approved.

Birkerød 24<sup>th</sup> May 2020



Chairperson: Jette Egelund



Deputy Chairperson: Mette Lund Sørensen



Treasurer: Ida Thyregod



Board member: Birgitte Poulsen



Board member: Mette Raffo

# Independent Auditors Report

## To the Management of Ubumi Prisons Initiative

### Opinion

We have audited the Financial Statements of Ubumi Prisons Initiative for the financial year 1. January – 31. December 2020, which comprise income statement, balance sheet and notes, including a summary of significant accounting policies, for the organization. The Financial Statements are prepared in accordance with good financial statement practice.

In our opinion, the Financial Statements give a true and fair view of the organizations financial position at 31. December 2020 and of the results of the organizations operations for the financial year 1. December – 31 December 2020 in accordance with good financial statement practice.

### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs) and the additional requirements applicable in Denmark. Our responsibilities under those standards and requirements are further described in the “Auditor’s Responsibilities for the Audit of the Financial Statements” section of our report. We are independent of the organization in accordance with the International Ethics Standards Board for Accountants’ Code of Ethics for Professional Accountants (IESBA Code) and the additional requirements applicable in Denmark, and we have fulfilled our other ethical responsibilities in accordance with these rules and requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Management’s Responsibilities for the Financial Statements

Management is responsible for the preparation of Financial Statements that give a true and fair view in accordance with good financial statement practice, and for such internal control as Management determines is necessary to enable the preparation of Financial Statements that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements, Management is responsible for assessing the organizations’ ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting in preparing the Financial Statements unless Management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

### Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs and the additional requirements applicable in Denmark will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users of accounting information taken on the basis of these Financial Statements.

As part of an audit conducted in accordance with ISAs and the additional requirements applicable in Denmark, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the Financial Statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Associations internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the going concern basis of accounting in preparing the Financial Statements and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Associations ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Financial Statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and contents of the Financial Statements, including the structure and contents of the Financial Statements, including the disclosures, and whether the Financial Statements represent the underlying transactions and events in a manner that gives a true and fair view.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Statement on Management's Review**

Management is responsible for Management's Review

Our opinion on The Financial Statements does not cover Management's Review, and we do not express any form of assurance conclusion thereon.

In connection with our audit of The Financial Statements, our responsibility is to read management's review and, in doing so, consider whether Management's Review is materially inconsistent with the Financial Statement, or our knowledge obtained during the audit, or otherwise appears to be materially misstated.

Based on the work, we have performed, we conclude that the Management's Review is in accordance with the Financial Statements and has been prepared in accordance with the requirements of good financial statement practice.

**Statement on compliance audit and performance audit**

The management is responsible for ensuring that any transactions comprised in the financial report are in accordance with granted licenses, acts and other regulations as well as agreements concluded and usual practice. The management is also responsible for ensuring that due financial considerations are made in the management of the funds and the operation of the activities covered by financial statement. In this connection, the management is responsible for establishing systems and processes that support thrift, productivity, and efficiency.

In connection with our audit of the annual financial statement, it is our responsibility to conduct a compliance audit and performance audit of selected areas in accordance with public auditing standards. In our compliance audit, we verify, with reasonable assurance for the selected areas, whether the examined transactions included in the presentation of the financial statements are in accordance with the relevant provisions of licenses, laws, and other regulations as well as agreements concluded and usual practice. In our performance opinion, we assess, with reasonable assurance, whether the examined systems, processes or transactions support due financial considerations made in the management of the funds and the operation of the activities covered by the annual financial statements.

If, on the basis of the work performed, we conclude that our audit gives rise to material critical comments, we report this in our opinion.

We have no significant critical comments to report in this connection.

Østbirk, June 28<sup>th</sup> 2021

ELLEY REVISION ApS

Chartered auditors

CVR no. 10938694



Claus Elley

Chartered auditor

mne236

## Chairperson's report

Prisons are globally and in Zambia often the last priority for governments. Public opinion is rarely favourable and therefore prisons are often left with too few funds and too little space to improve conditions. In recent years Zambia Correctional Service has opened up to engage with civil society organisations to a degree never-seen-before. Ubumi has earned a particularly trusted position together with a group of other non-governmental organisations allowing us to play a key role in advocacy, capacity building and strategic service delivery.

2020 was an extraordinary year due to Covid19. The overcrowded and unhygienic conditions of Zambian prisons would of course prove a major vector for disease both inside correctional facilities and from there spread to the outside. Ubumi together with our partners, especially CIDRZ and PFF, entered into the battle in full force, especially due to not only CISU (Civil society in Development), DIGNITY - Danish Institute Against Torture as well as individual member's support to the cause. We are proud to report that entry of the disease was likely significantly delayed, but eventually it did inevitably make its way into the prisons. As part of the Prisons Health Advisory Committee Ubumi continues to support and advocate for the rights of inmates to testing, isolation and general protection and treatment.

Our usual programmes continued in 2020 with two central overarching interventions in connection with the implementation of the Ubumi Model. One key intervention is general somatic health, another is mental health. Both proved particularly important in an era of Covid19, but of course holds a particular importance 2020 in themselves. We have in 2020 continued our life saving and human rights work, as well as continued to treat mental health patients, and advocate for their rights. The Covid19 trainings conducted came a long way in terms of sensitizing participants to prevention and to precautions related to the disease. 2020 also saw the first steps of the implementation of our reintegration project on our farm in Chipata. Here, we have a farm of 40,000 square meters with a piggery and vegetable fields. Ex-prisoners and vulnerable community members receive training and an opportunity to build their skills for successful reintegration in their communities.

In Denmark we published the education material 'Teenager Behind Bars', which is now available for Danish schools grade 8-10. This project was supported by the EU Frame Voice Report! and Danida Oplysningspuljen. We also started our youth engagement project in Århus, where we in partnership with 100% for the Children work with the organization Rapolitics to engage youth in the Sustainable Development Goals.

Gratitude goes to those who support our organisation – individual members, companies as well as public finances and private foundations (see the full list in the annual report). The Obel Family Foundation still deserves a big thank you, and so does CISU and a number of smaller foundations. Bistrup Church deserves particular gratitude for their continued and unrelenting support. None of this would be possible without your support.

I wish to thank Zambia Correctional Service at HQ level and in the individual correctional facilities for their support. I also wish to thank our partner organisations for their commitment and excellent



collaboration. Importantly, I also wish to thank every one of our inmate volunteers for their hard work and commitment to making a difference. Your hard work saves lives.

For a full report on activities, I refer to our annual report.

A handwritten signature in black ink, appearing to read "Jette Egelund". The signature is written in a cursive, flowing style.

Chairperson, Jette Egelund

## Annual Accounts 2020

		Year 2020 DKK	Year 2019 DKK	Year 2020 ZMW
<b>Income</b>				
Grants		2,111,145	3,758,706	5,721,203
Grants, Slots-og kulturstyrelsen	Note 1	47,904	48,018	129,820
Sponsors		147,332	63,650	399,269
Membership Fees		7,784	16,626	21,095
Donations		21,756	39,417	58,960
				-
<b>Income total</b>		<b>2,335,921</b>	<b>3,926,417</b>	<b>6,330,346</b>
				-
<b>Expenses</b>				
<b>Project expenses</b>				-
Projects Zambia		597,583	1,981,113	1,619,450
Projects Denmark		74,538	31,666	201,998
<b>Projects total</b>		<b>672,121</b>	<b>2,012,779</b>	<b>1,821,448</b>
				-
Personnel expenses, all projects, excl. partner costs	Note 2	1,170,047	1,353,360	3,170,827
				-
<b>Operational costs and administration, Denmark</b>				-
Office	Note 3	77,338	70,725	209,586
Accountant and book keeper		34,484	26,461	93,453
Courses / education		1,800	200	4,878
External communication		13,890	160	37,642
Personnel expenses (administrative)	Note 4	202,304	199,598	548,244
				-
				-
<b>Operational costs and administration, Zambia</b>				-
Office	Note 5	35,167	46,937	95,304
External communication				-
Various	Note 6	30,449	32,980	82,516
				-
<b>Expenses in total</b>		<b>2,237,601</b>	<b>3,743,200</b>	<b>6,063,897</b>
				-
Financial expenses		20,978	24,245	56,851
Financial income		2,073	5	5,618
				-
<b>Annual result total</b>		<b>79,415</b>	<b>158,976</b>	<b>215,216</b>

<b>Assets:</b>				-
Fixed assets	Note 7	<b>78,519</b>	118,151	212,786
Grants, receivable		<b>95,730</b>	44,847	259,429
Liquid funds	Note 8	<b>1,462,603</b>	1,463,223	3,963,654
Accruals and deferred income		<b>28,970</b>	45,132	78,510
<b>Assets total</b>		<b>1,665,823</b>	<b>1,671,353</b>	<b>4,514,379</b>
<b>Liabilities:</b>				-
Networth (primo)		<b>392,301</b>	233,325	1,063,136
Year's result		<b>79,415</b>	158,976	215,215
				-
<b>Net worth ultimo</b>		<b>471,716</b>	<b>392,301</b>	<b>1,278,351</b>
				-
Unused funds		<b>872,407</b>	<b>1,003,924</b>	<b>2,364,222</b>
				-
Outstanding Tax, others		-	14,328	-
Outstanding A Tax and AM contribution		<b>143,993</b>	31,591	390,221
Outstanding ATP		<b>1,748</b>	1,562	4,738
Outstading PAYE (Tax), Zambia		<b>6,078</b>	6,078	16,470
Outstanding NAPSA (Pension), Zambia		<b>446</b>	446	1,209
Outstanding commitments		<b>57,510</b>	35,972	155,851
Personnel vacation savings		<b>111,925</b>	185,151	303,317
				-
<b>Liabilities total</b>		<b>1,665,822</b>	<b>1,671,353</b>	<b>4,514,379</b>

Note 1: Support from Slots- og Kulturstyrelsen was only paid out in January 2021 due to Covid 19 related delays

Note 2: Salary expenses for all staff in Denmark and Zambia (Anne Egelund, Malene Pilegaard, Sanna Fisker, Lena Kresojevic, Obed Kunda, Shawn Muntanga), including consultants (various)

Note 3: Office and storage rent (DKK 36,900); Phone & Internet (4,274.25); Research, books, membership fees (DKK 5,250); Websites & E-mail (DKK 3,048.71); Insurances (DKK 10,337.82); Various office supplies incl. printer toner, laptop, projector, fees and charges (DKK 9686); financial system (DKK 5,385), meetings (DKK 939), various (DKK 1.518)

Note 4: Administrative expenses stable, as it refers to book keeper/admin assistant Erik Stensgaards salary and a small proportion allocated to director Anne Egelund

Note 5: Office rent and utilities (DKK 28219); Phone & Internet (DKK 1616), other expenses, such as office supplies and insurance (DKK 5332).

Note 6: Expenses relating to various admin costs, such as financial system (DKK 4,131.97), work permit for Lena Kresojevic (DKK 1,490.46) and other various costs . DKK 20,952.51 relates to a loss of physical receipts due to staff member Carol Chomba's sudden and unexpected death. Remaining staff members were not able to locate the receipts. There were no interruptions in deliveries to the prisons, so it is only a matter of missing receipts, not a matter of theft

Note 7: Value of vehicles for Zambia office

Note 8: Earmarked project and operational costs

## Notes CISU Grants

<b>Project no 909</b>	
CISU total grant: DKK 100,000	
CISU grant no.: 20-2523-SI-feb	
Title: Poetic Empowerment - Voices from Prison	
Project period: 19-03-2020 til 31-12-2021	
Unspent balance by January 1, 2020	100,000.00
Expenditure in Zambia	- 29,068.05
Expenditure in Denmark	- 610.48
Administrative costs	- 2,077.50
<b>Unspent balance by 31.12.2020</b>	<b>68,243.97</b>
<b>Project grant no 910</b>	
CISU Ubumi Model Kabwe with PFF total bevilling: DKK 500,000	
CISU grant no.: 20-2583-MI-MAJ	
Title: Prisoners' Right to health	
Project period: 02-07-2020 til 01-07-2021	
Unspent balance by January 1, 2020	400,000.00
Transfers to partners	- 122,377.33
Expenditure in Zambia	- 14,624.24
Expenditure in Denmark	- 36,862.52
Administrative costs	- 3,604.07
<b>Uforbrugte midler pr. 31.12.2020</b>	<b>222,531.84</b>
<b>Project grant 911</b>	
CISU Engagementspulje total grant: DKK 422,540	
CISU grant no.: 20-2606-FE-maj	
Title: Ungdomsengagement i Danmark via kreative redskaber fra Syd	
Project period: 15-09-2020 til 31-12-2021	
Unspent balance by January 1, 2021	320,000.00
Expenditure	- 94,336.26
Administrative costs	- 6,603.54
<b>Uforbrugte midler pr. 31.12.2020</b>	<b>219,060.20</b>